

## **RSL NSW VETERAN SUPPORT FUND**

### **Funding proposal form for RSL NSW sub-Branches**

In accordance with Standard Operating Procedure 1 (SOP1), RSL NSW sub-Branches are required to complete this form to propose a donation to a registered charity to support the delivery of services and support to veterans and their families.

Please consider the following before completing this form:

- Is this proposal consistent with our charitable purpose (supporting veterans and their families)?
- Is this proposal consistent with the RSL NSW Constitution and relevant Policies?
- Is this proposal aligned to the RSL NSW Strategic Plan 2021-2026?
- Is the beneficiary of this proposal a registered charity with the Australian Charities and Not-for-profit Commission (ACNC)? Please refer to 4.2.5 *Assessment of Donations* of SOP1
- Are the sub-Branch Executives prepared to declare any conflicts of interest associated with this proposal?
- Does this proposal relate to a donation or an expense?

Donations to ex-service organisation (ESO) charities can only be made through the RSL NSW Veteran Support Fund.

Donations to the Veteran Support Fund do not require prior written consent of the Board or its Delegate.

Please refer to [POL01 Funding the Charitable Purpose Policy](#) for details about:

- What constitutes Wellbeing Support
- Allowable Expenditure for Charitable Purpose
- The definition of an ex-service organisation (ESO)

#### **Steps for sub-Branches to submit proposals for consideration:**

This process was agreed upon by the District Presidents Council, the RSL NSW Board, and ANZAC House.

- Complete this form and attach any relevant correspondence, presentations etc.
- Submit the completed form to the respective District Council President for consideration and approval.
- The District Council President will escalate approved proposals to the District Presidents' Council.
- The District Presidents' Council will assess the proposal to ensure consistency with our Charitable Purpose, the RSL NSW Strategic Plan 2021-2026, and that conflicts of interest have been declared before submitting assessed/approved proposals to the CEO for inclusion in Veteran Support Fund targets.

Please complete the following fields:

<b>Submission Date:</b>	
<b>Name of sub-Branch submitting this proposal:</b>	
<b>Name of initiative:</b>	
<b>Name of charitable entity associated with proposal:</b>	
<b>ABN of charity:</b>	
<b>Does the charitable entity share Charitable Purpose with RSL NSW:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Is the charitable entity registered with the ACNC?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Proposed annual funding target:</b>	\$
<b>To the best of your knowledge, do other RSL NSW sub-Branches donate to this charitable entity? If yes, is it already included in the Veteran Support Fund?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Detailed Description:</b>	
Please provide a detailed description of the initiative/program including what the charity does, what the program will deliver, who it is targeted to, what the is the outcome of the program etc.	

**RSL NSW Strategic Plan Goal (please tick relevant goals for this initiative/program)**

- Goal 1: Stand for veterans and their families
- Goal 2: Tell our story so everyone knows what we do and why we do it
- Goal 3: Grow membership to support each other and have fun and help all veterans and their families in need
- Goal 4: Through collaboration and support, connect veterans and their families to services
- Goal 5: Implement an optimised and sustainable operating and business model
- Goal 6: Commemorate and pay respect

<b>Key performance indicators:</b>
Please provide detailed information about the outcomes of this program for veterans and their families, the impact on the sub-Branch ie engagement, membership growth etc, how the RSL NSW brand will be acknowledged and recognised for this donation and promoted.



**Supporting comments:**

Please provide any additional comments about the charitable entity and its program including advice about whether the program is a duplication of services/will compliment services already provided by our partner charity RSL LifeCare Veteran Services, that the charitable entity is willing to work with ANZAC House to reach a commercial sponsorship agreement etc

**Conflicts of Interest declaration:**

Do any members of the sub-Branch Executive hold any affiliation, including being a responsible person within the registered charity seeking a donation, or conflict of interest (whether actual, potential, or perceived) with the organisation?

Has the conflict been disclosed and recorded?

Yes  No

Has the conflicted member removed themselves from any decision-making and/or voting processes in relation to this matter?

Yes  No

**Signed:**

**Name:**

President

\_\_\_\_\_ RSL sub-Branch

**Date:**

**Signed:**

**Name:**

District President

\_\_\_\_\_ District Council

**Date:**