

The Price of Liberty is Eternal Vigilance



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**THE RETURNED AND SERVICES LEAGUE
OF AUSTRALIA
(NEW SOUTH WALES BRANCH)**

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**PATRON
HER EXCELLENCY PROFESSOR MARIE BASHIR AC, CVO
GOVERNOR OF NEW SOUTH WALES**

CIRCULAR NO: B/14

FILE NO: JOB:RB:2251/B

17th January 2014

TO: ALL HONORARY SECRETARIES OF RSL YOUTH CLUBS AND YOUTH COUNCILLORS
EXPIRY DATE: 31st December 2014

Dear Sir/Madam,

INCORPORATION OF RSL YOUTH CLUBS AND MODEL RULES (CONSTITUTION)

To ensure that all RSL Youth Clubs comply with the Constitution of The Returned and Services League of Australia (New South Wales Branch) and the RSL NSW Youth Club Regulations it is necessary that all RSL Youth Clubs become incorporated. Please note the following extract from the RSL Youth Clubs Regulations:

Incorporation of RSL Youth Clubs

3.31 All RSL Youth Clubs are required to be incorporated as per the New South Wales Associations Incorporation Act, 2009, subject to the receipt of the prior written consent of State Council.

3.32 State Council may withhold its consent to the incorporation of a RSL Youth Club for any reason.

*3.33 State Council may only provide its consent for the incorporation of a RSL Youth Club where the Subsidiary has adopted the model rules for a RSL Youth Club published by State Council from time to time ("**Model Rules**"). The Model Rules may be amended by State Council from time to time but must always provide that a RSL Youth Club:*

- (a) may not amend the Model Rules without the consent of RSL State Council; and*
- (b) may not secede from RSL NSW.*

Please find attached a copy of the "Model Rules" (Constitution) that has been approved for use by State Council at its last meeting held on Friday 12th December 2013. These model rules are to read in conjunction with the RSL NSW By-Law No 3 – Dispute Resolution; the RSL NSW Dispute Resolution Regulation and the RSL NSW Governance Regulation.

The following procedures are to be adhered to in relation to incorporation:

1. A letter seeking State Council approval to incorporate and for the use of the letters "RSL" needs to be sent to State Branch together with the proposed incorporated name;

2. A copy of the Minutes of your supporting RSL sub-Branch's meeting which gives their support of the Incorporation;
3. State Branch will then provide you with a letter to the Department of Fair Trading giving State Council approval for the Youth Club to Incorporate and approval of the proposed name;
4. State Branch will send you two copies of the completed "Model Rules" (Constitution) with your incorporated name on it. One copy is for Department of Fair Trading to accompany the application form and the other copy is to be retained by your Youth Club.

Those Youth Clubs that are already Incorporated will need to change their Rules (Constitution) to the new "Model Rules" (Constitution) in the near future and will be contacted at a later date.

For further information and assistance, please contact the Secretary, RSL Youth Council, Mr Ross Baker on 9264 8188 ext 706 or by email: rbaker@rslnsw.org.au

Yours sincerely,

A handwritten signature in black ink that reads "J. O'Brien". The signature is written in a cursive style with a large, looping initial "J".

JEFF O'BRIEN
MANAGER
MEMBERSHIP SERVICES DEPARTMENT